



Legacy is seeking a full-time Leasing Consultant for a 366-unit market rate property located in Saginaw Township, MI. As Leasing Consultant, you will be responsible for answering phones, interacting with prospective and current residents to provide leasing information including scheduling tours, walking vacant units and filling and documenting unit readiness. This position is vital to the property and must maintain high resident retention by effectively marketing to prospective residents, community guests and the community, external marketing and outreach and ensuring a smooth resident move-in process. Providing exceptional customer service and the ability to work independently is necessary to be successful.

Requirements:

- Previous leasing experience preferred
- Exceptional customer service skills with the capacity to relate to a variety of people/personalities
- Highly organized self-starter with the ability to take on initiatives within a fast paced environment
- Outgoing and personable - excellent interpersonal communication
- Awareness of fair housing laws required
- Proficiency in MS Office products
- Must hold a current real estate license or be willing to obtain one within six months of employment
- Ability to work some nights and weekends
- Some travel required, must have a valid driver's license and reliable transportation
- Yardi experience preferred

Qualified candidates should email your resume to: foxglen@legacypmc.com

An Equal Opportunity Employer, our employees are our most valuable asset and Legacy is committed to fostering, cultivating and preserving a culture of diversity and inclusion. The collective sum of individual differences, life experiences, knowledge, inventiveness, innovation, self-expression, unique capabilities and talent that our employees invest in their work represents a significant part of not only our culture, but our reputation and Legacy's achievement as well.